



# AVANTHI'S St. THERESSA INSTITUTE OF Engineering & Technology

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(Approved by AICTE, Recognised by the Govt. of A.P., & Affiliated to JNTU - GV, Vizianagaram)

**Garividi (Cheepurupalli) Vizianagaram Dist - 535 101**

website : [www.sttheressaengg.ac.in](http://www.sttheressaengg.ac.in) e-mail : [astiet@sttheressaengg.ac.in](mailto:astiet@sttheressaengg.ac.in)

## Women Grievance Committee

Dt: 07.06.2025

### Objective:

The **Women Grievance Committee** is established to address issues related to the safety, dignity, and rights of women staff and students at the institute. The committee ensures a harassment-free, inclusive, and supportive environment for all women within the campus.

### Functions of the Committee:

1. To provide a safe and confidential platform for women to report grievances related to gender discrimination, harassment, or any form of misconduct.
2. To investigate complaints promptly, fairly, and impartially.
3. To recommend appropriate actions or remedies in accordance with institutional policies and legal provisions.
4. To organize awareness and sensitization programs on gender equality, women's rights, and workplace safety.
5. To foster a gender-sensitive culture and promote respect for women across all levels.

### Committee Composition:

Name	Designation & Role	Phone Number
Smt. P. Madhavi	HOD-EEE -Co- Ordinator	9052014922
Smt. A. Krishana Veni	HOD-CSE AIML -Member	9676663725
Smt. K. Anitha	Assistant Professor ECE - Member	9121318321
Smt. K. Sridevi	Assistant Professor MECH - Member	9989329186
Smt. S. Meena	Assistant Professor CSE - Member	7981711951
Smt. P. Hema Latha	Assistant Professor H&BS - Member	9553919377
k.Jahnavi	Student IV B. TECH CSE - Member	9490526372
Swetha rani tiwari	Student IV B. TECH CSE AIML - Member	9440019770
Smt. Ch. Sailaja	Supervisor - Member	9010068082

### Procedure for Lodging a Complaint:

*Committed for achieving Excellence in Technical Education*

### Procedure for Lodging a Complaint:

- **Offline:** Submit a written complaint to the Coordinator of the Women Grievance Committee or drop it in the designated Women's Grievance Box on campus.
- **Online:** Email the complaint to **sttheressa99@gmail.com** with the subject line "Complaint – Women Grievance Committee".
- **Confidentiality:** All complaints will be handled with the utmost confidentiality and sensitivity.

### Redressal Process:

1. Complaint is acknowledged within 2 working days.
2. Preliminary review and, if necessary, an investigation is initiated within 5 working days.
3. The committee will take appropriate action within 15 working days of receiving the complaint.
4. If required, the case is escalated to higher authorities or external agencies.

### Awareness and Outreach Activities:

- Workshops on **gender sensitivity and legal rights**.
- Seminars on **sexual harassment prevention**.
- **Self-defence training** sessions in collaboration with external trainers.
- Observance of **International Women's Day** and related activities.

The Women Grievance Committee is committed to upholding the values of **equality, dignity, and respect for women** in all aspects of institutional life.

For any concern, please contact the Women Grievance Committee at:

✉ **Email:** [sttheressa99@gmail.com](mailto:sttheressa99@gmail.com)

🌐 **Website:** [www.sttheressaengg.ac.in](http://www.sttheressaengg.ac.in)

  
Principal

**PRINCIPAL**

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